

# Freedom of Information Statement

This Information Statement is published in accordance section 9 of the *Freedom of Information Act 1991*.

## Structure and functions

The Lotteries Commission of South Australia (SA Lotteries) is a statutory authority empowered by the *State Lotteries Act 1966* (as amended) to promote and conduct lotteries for and on behalf of the state of South Australia.

In December 2012, Tatts Lotteries SA Pty Ltd was appointed as SA Lotteries' exclusive Master Agent to operate SA Lotteries' brands and products.

## Functions of SA Lotteries' affecting members of the public

SA Lotteries' mission is to regulate the promotion and conduct of lotteries in South Australia.

## Description of documents held by SA Lotteries

SA Lotteries has a number of documents which are available for inspection including:

- Administrative records
- Correspondence files
- Financial records
- Policy documents
- Annual reports
- Personnel records

Policy documents including Annual reports, Codes of Practice and Rules made under the *State Lotteries Act 1966* (as amended) are available on SA Lotteries' website [www.salotteries.sa.gov.au](http://www.salotteries.sa.gov.au).

## Access to SA Lotteries documents

SA Lotteries complies with the *Freedom of Information Act 1991* (SA) and ensures appropriate and timely action is taken when access to information is requested. The following information is provided on request in accordance with the requirements of the FOI Act:

- SA Lotteries' organisation structure and broad functions.
- SA Lotteries' policy documents covering all areas of its operations.

Members of the public may obtain access to SA Lotteries' documents or seek amendments of SA Lotteries' records concerning their personal affairs by written request to SA Lotteries. An FOI application for access to documents must be accompanied by the prescribed application fee unless the applicant qualifies for a waiver. Additional charges may be levied to process a request. There is no fee for making an application to amend your personal records.

## Contact Arrangements

Requests under the FOI Act for access to documents in the possession of SA Lotteries should be accompanied by the application fee and directed in writing to:

The FOI Officer  
SA Lotteries  
G.P.O. Box 2277  
Adelaide S.A. 5001

Enquiries may be directed to the FOI Officer, telephone (08) 8205 0700 between 9 a.m. and 5 p.m. Monday to Friday. Applications can be lodged and documents inspected at SA Lotteries' office which is situated at Level 1, 26 Franklin Street, ADELAIDE, SA 5000.